

# GDPR Health Check



Demonstrating accountability is a key requirement under General Data Protection Regulations, where **policies must reflect actual practices and be reviewed regularly.**

The number of data security incidents reported by the education sector increased by more than 43%\* after the introduction of GDPR in May 2018. Nick Gibb, the schools minister, stated; "it is important that schools remain vigilant and prepare for potential risks".

Dealing with potential data breaches and/or complaints from data subjects are both time consuming and stressful and in extreme circumstances could lead to a possible investigation by the ICO (Information Commissioner's Office).

The Herts for Learning remote GDPR health check has been designed to help educational settings ensure policies and processes for data management, including collecting and handling data, reflect best practice.

## What does the health check consist of?

A remote session to support and provide guidance to ensure ongoing compliance with:

- **compiling an audit of all data held**
- **privacy notices, policies and procedures**
- **data security**
- **data breaches**
- **subject access requests**
- **any other queries or concerns regarding data protection that you might have**

A summary action plan with key recommendations will be provided to help identify and set future priorities.

**"I cannot tell you what a relief it was to speak to HfL today! I found our session immensely helpful and reassuring, particularly as it gave me an opportunity to talk through our information audit and identify gaps and clarify some of the issues. It was great to come away with a clear sense of what we need to do going forward in terms of the audit and also other important GDPR documents and processes. Thank you so much."**

Kate Long, School Business Manager, The Giles Nursery and Infants School, Hertfordshire.

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\*Information Commissioner's Office Dec 2018